Implementation Directions Governing the Promotion of Subsidies for Teaching in English of National Taiwan University

Discussed and Approved at the 3045. Executive Meeting on July 9, 2019
Amendments discussed and approved at the 3067. Executive Meeting on April 28, 2020

1. To improve students’ English language abilities and international competitiveness, National Taiwan University (hereafter NTU) encourages its faculty to teach in English and strengthen NTU’s English language environment and formulates the following directions.

2. These subsidies are aimed at regular faculty teaching disciplinary courses in English which were approved by the respective teaching units’ curriculum committees. These directions are not applicable to language training, special research projects, seminars, dissertations, practical training, and faculty or courses which receive other subsidies in the same academic year.

3. The scope of the courses eligible for subsidies as laid out in these directions is as follows:
   (1) Foundation Courses and General Education Courses provided for students of other colleges.
   (2) At least three courses integrated within a module by colleges, departments, institutes or degree programs aimed at exploring a specific topic or field.

4. Faculty holding courses in English shall lecture in English, which encompasses the course content (including the syllabus), teaching materials, discussions and course evaluations, etc.; everything shall be conducted in English.

5. The respective faculty will have to fill in an application form which has to pass through the respective department, institute, degree program and college curriculum committee before the start of the course, and after approval of the head of the course offering unit and the respective college’s dean, shall be sent to the Office of International Affairs for review.

6. Faculty can apply for subsidies for the following items:
   (1) Teaching Subsidy: Faculty teaching newly opened courses can receive a subsidy up to 20 points and faculty teaching existing courses can receive a subsidy up to 10 points. For jointly held courses it will be allocated based on the ratio of taught classes of participating teachers. The amount of subsidy is the obtained number of subsidy points multiplied with the converted amount per point. The converted amount per point is adjusted according to the yearly budget.
   (2) Teaching Materials Subsidy: The subsidy for teaching materials for newly opened courses will be adjusted according to the budget of the current year, and the subsidy will be at most 20000 TWD.

7. The approved Teaching Materials Subsidy is limited to be used for teaching the course at NTU and cannot be used for other or private purposes. In addition, the required invoices shall be checked before the deadline and the expenditures shall be written off in accordance with NTU’s procedures and regulations. Unused funds cannot be accumulated and used at a later date. If after approval the subsidy recipient cancels the course due to any reason, the funds applied for shall be paid back.

8. The funding source for these subsidies is the Higher Education Sprout Project, other government funds or related university endowment funds.

9. After approval by the Executive Meeting, these directions shall be implemented as of the date of promulgation.

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1 The English version is a translation of the official Chinese version. In case of any discrepancy or inconsistency between the English and Chinese version, the Chinese version shall prevail.