Matters Requiring Attention for Intensive Courses held at National Taiwan University

Passed at the 2862. Executive Meeting on June 9, 2015
Amendments passed at the 2916. Executive Meeting on August 16, 2016
Amendments passed at the 3038. Executive Meeting on April 23, 2019

1. To improve teaching results and promote curriculum and teaching innovation, National Taiwan University (hereafter NTU) enables each teaching unit’s faculty to open Intensive Courses based on actual needs to provide students with multiple study opportunities and sets out the following Matters Requiring Attention.

2. Intensive Course as referred to in these Matters Requiring Attention, refers to a course designed by the faculty to be short term, intensive and where the course content can be completed within a few weeks.
   The intensive courses in the preceding paragraph have to meet the requirement of 15 hours per credit point and the amount of credit points may be half a credit point.

3. When teaching units set up intensive courses, they should take into account the actual needs of students and the rights and interests of course selection and plan carefully. Priority is given to courses on weekday evenings, weekend or during the summer break. The course content has to be clearly stated in the course syllabus and the number of weeks has to be indicated in the weekly course schedule.

4. The intensive course offered by the respective department, has to be approved by the department (institute, degree program or university group) and the respective college’s curriculum committee the semester prior to being held and the course preparation shall be carried out. Summer intensive courses should pre proposed and applied for in accordance with the regulations for summer courses and the calendar.
   Temporary intensive courses that cannot be arranged one semester prior to being held, should attach a teaching plan for inspection including course objectives, course syllabus, teaching methods and grading methods. The project plan has to be signed by the institute’s or department’s head and after approval by the respective college’s dean and the Vice President for Academic Affairs, the course can be taught.

5. Regarding the methods of reviewing and measuring results and arrangements concerning handing in grading, please refer to the relevant regulations of NTU.

6. What is not specified in these Matters Requiring Attention shall be handled in accordance with NTU’s regulations, the directions governing the teaching of classes and change management, measures for summer courses and other relevant provisions.

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1 The English version is a translation of the official Chinese version. In case of any discrepancy or inconsistency between the English and Chinese version, the Chinese version shall prevail.